



CITY OF TROY BOARD OF PARK COMMISSIONERS
MEETING AGENDA

Tuesday, November 12, 2024
4:00 p.m. – Council Chambers

Call to Order: President – Mr. Emerick

- I. Roll Call:
 - Mr. Emerick
 - Mr. Harrelson
 - Mrs. Anderson

- II. Approve Minutes: October 21, 2024, Board of Park Commissioners Meeting Minutes

- III. Reports:
 - Jeremy Drake, Park Superintendent (Report Attached)
 - Ken Siler, Recreation Director (Report Attached)
 - Kyler Booher, Director of Golf (Report Attached)
 - Mr. Emerick, Planning Commission Report

- IV. Old Business:
 - a. Discussion of proposed winter season green fees and cart pricing at Miami Shores Golf Course

- V. New Business:
 - a. Recommendation to Council that all parcels in Archer Park be combined into one parcel in the name of the Board of Park Commissioners

- VI. Other:

- VII. Adjourn:

CITY OF TROY BOARD OF PARK COMMISSIONERS
MINUTES – October 21, 2024, 4:00 PM
Council Chambers

The meeting was called to order by Mr. Emerick, President.

Members of the Board Present: Mr. Jordan Emerick, President
 Mr. Will Harrelson, Vice-President
 Mrs. Mona Anderson, Secretary

Others Attending: Jeremy Drake, Park Superintendent
 Ken Siler, Recreation Director
 Kyler Booher, Director of Golf
 City Staff

The minutes of the September 10, 2024, Board of Park Commissioners meeting was approved by unanimous vote, following a motion from Mr. Emerick, seconded by Mrs. Anderson.

REPORTS:

- Park Superintendent, Jeremy Drake, submitted a report (copy attached to original minutes). Mr. Drake updated that he is working with TIMBA, Rotarians, and Ohio Fish and Wildlife Services to improve the lower field at Duke Park. Last fall, staff sprayed the weeds in the lower field area to kill off the honeysuckle and other unwanted weeds. This spring the area was mulched and now 2,200 trees will be planted in the area throughout the fall.
- Recreation Director, Ken Siler, submitted a report (copy attached to original minutes). Mr. Emerick highlighted the upcoming concert with Trace Adkins and Mr. Siler stated there are tickets available. Mr. Siler stated public skating will start in mid-November.
- Director of Golf, Kyler Booher, submitted a report (copy attached to original minutes).

NEW BUSINESS:

- **Discussion of proposed winter season green fees and cart pricing at Miami Shores Golf Course** – Mr. Emerick asked that the winter rates be discussed at the November meeting due to Mr. Booher unable to attend.
- **Approval of Interagency Operating Agreement between the City of Troy and Troy City Schools** – Salome Hekate, Management Analyst, stated the City of Troy and Troy City Schools staff drafted the proposed interagency agreement, which aims to promote the health and general welfare of the community and enhance the recreational opportunities afforded to the children in the community. The final draft of the agreement has been reviewed by the City Law Director and Troy City Schools legal counsel.

The proposed agreement outlines the terms and conditions for the shared use of recreational facilities, including scheduling of facilities, maintenance requirements, and liability considerations. By partnering with Troy City Schools, the city will be able to maximize the use of existing recreational spaces and enhance the overall recreational experience for our community.

Mr. Emerick stated this agreement is in response with the MOU between the City of Troy and Troy City Schools. Mr. Harrelson confirmed the insurance requirements were following the City's insurance guidelines.

A motion was made by Mr. Emerick, seconded by Mrs. Anderson, to approve the Interagency Operating Agreement between the City of Troy and Troy City Schools effective upon execution.

MOTION PASSED, UNANIMOUS VOTE

- **Recommendation to Council regarding naming of Margaret Duke Trail** – Salome Hekate highlighted that there is a trail within the Robinson Reserve, located in the Paul G. Duke Park, that is proposed to be named “Margaret Duke Trail”. This naming would fit City Council’s policy for Naming of City Facilities.

A motion was made by Mr. Harrelson, seconded by Mr. Emerick, to recommend to Council to authorize the proposed naming.

MOTION PASSED, UNANIMOUS VOTE

ADDED TO THE AGENDA:

A motion was made by Mr. Emerick, seconded by Mr. Harrelson to add the following items to the agenda.

MOTION PASSED, UNANIMOUS VOTE

- **Recommendation to award North Market Street Softball Field Lighting Project** – Mr. Drake stated bids were opened on September 18 for the North Market Street Softball Field Lighting Project. We received bids from three contractors with bids ranging from \$189,470.00 to \$216,000.00, which included a \$20,000.00 Electric Allowance. City Council authorized a total cost not to exceed \$175,000.00. Sidney Electric Company was the lowest and best bidder and staff is recommending that the North Market Street Softball Field Lighting Project be awarded be awarded to Sidney Electric Company for the cost not to exceed \$169,470.00, which excludes the award of the Electric Allowance.

A motion was made by Mr. Emerick, seconded by Mrs. Anderson, to recommend the contract for the North Market Street Softball Field lighting Project, the lowest and best bidder, Sidney Electric Company.

- **Placing a bench near the Broadford Bridge in memory of Ellie Carder** – Mr. Drake stated the funds have been raised to purchase a bench in memory of Ellie Carder and place the bench near the kayak launch near the Broadford Bridge.

A motion was made by Mr. Emerick, seconded by Mrs. Anderson, to accept the donation of a bench in memory of Ellie Carder and for it to be placed near the kayak launch near the Broadford Bridge on St. Route 41.

MOTION PASSED, UNANIMOUS VOTE

OTHER:

- Paul Hinkleman, Miami County Pickleball Association Member, expressed his and the Miami County Pickleball Association thanks to the City and Mr. Drake for all the improvements that have been made to the pickleball courts in Duke Park.

Mr. Hinkleman stated that the average day has around 100 players playing pickleball at Duke Park. Overall, the rules that are in place are working out ok. The rule that states “player managed” has had some issues during evening play. The evening players do not follow the rules that are posted but the Miami County Pickleball Association hopes they will start following the rules in 2025. The Pickleball Association would like to have a sign placed that states “Pickleball Only” and hopes that would help keep the non-pickleball players off the courts.

Mr. Hinkleman stated there are people that want to donate to the Pickleball Facilities and would like to sit down with Mr. Drake to understand how the donor program works.

Lastly, Mr. Hinkleman provided a list of items that the Miami County Pickleball Association would like to be placed or updated in 2025:

- New drinking fountain with bottle filler
- Completion of inside fences

- Paint fences (early in season so screens can be installed)
- Professional/Commercial Paddle Racks
- 2 new 32" nets (2 replacements each year)
- Porta-Potty closer to courts
- Electric outlet for luncheons and future tournament management equipment located at the park shelter adjacent to the south courts
- "Pickleball Only" signs
- Lights to play past dusk
- 4 new courts to the west of the existing courts at Duke Park
- New Wind Screens
- Conversion of 4 tennis courts in front of Hobart Arena to Pickleball
- Shade for east side of courts

Mr. Emerick thanked Mr. Hinkleman for the suggestions and thanked him and the association for taking good care of the facility.

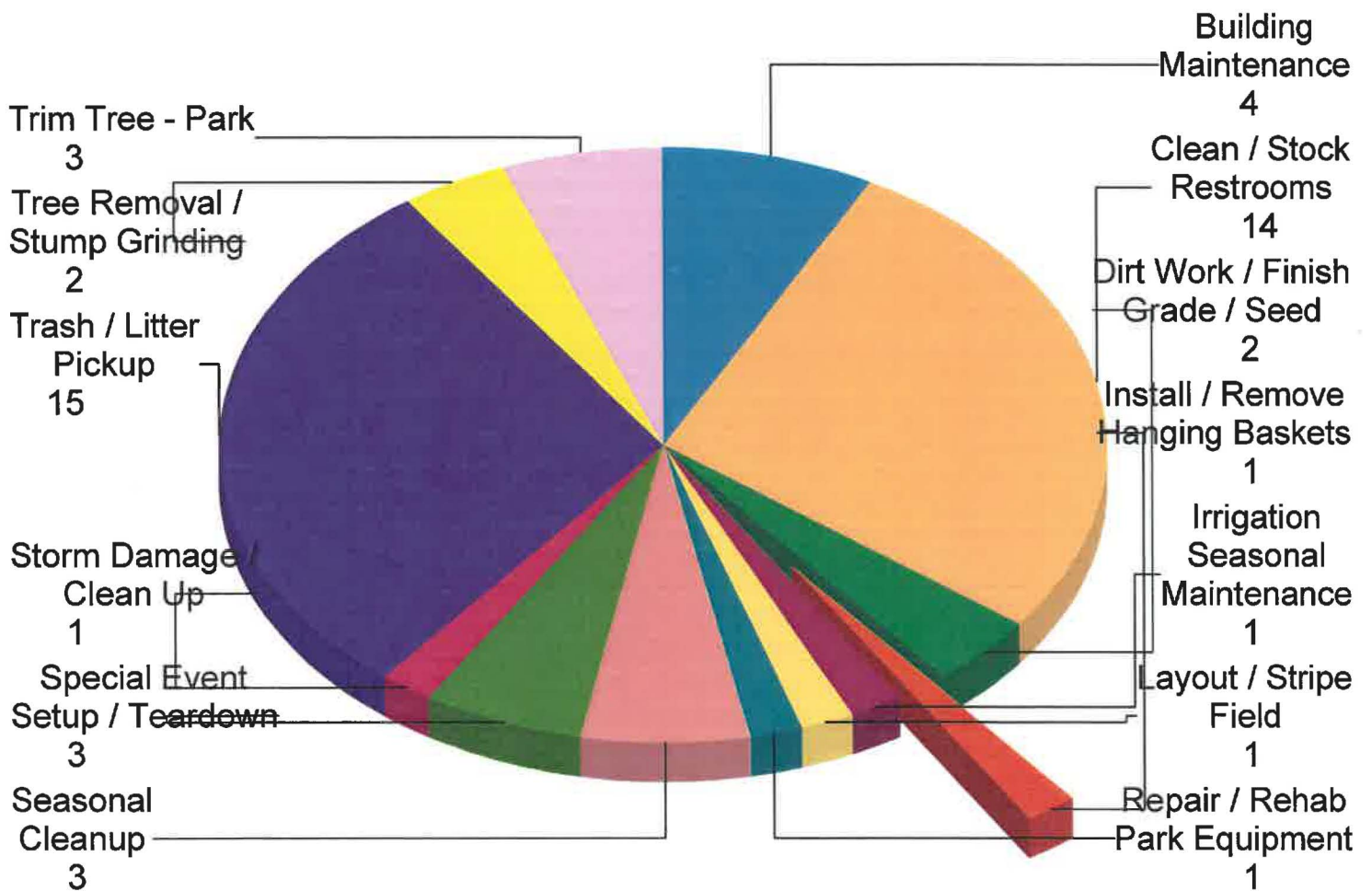
There being no further business, upon motion of Mr. Emerick, seconded by Mr. Harrelson, by unanimous voice vote, the Board adjourned at 4:27 p.m.

Respectfully submitted,

TROY

PARK DEPARTMENT

ALL PARK WORK ORDERS



Building Maintenance

30556	10/16/2024	CLOSED	Levee
Senior center- reattach loose siding, check for roof leak			

30558	10/16/2024	CLOSED	Menke Park
check heat in all restrooms, winterize drinking fountains			

30788	11/06/2024	CLOSED	North Market Ballfields
replace flushometers in the downtown public restrooms.			

30789	11/06/2024	CLOSED	Community Park
Community Park repair broken restroom partition			

Total:

4

Clean / Stock Restrooms

30554	11/06/2024	CLOSED
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30242	10/16/2024	CLOSED	North Market Ballfields
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30551	11/06/2024	CLOSED	PROUTY PLAZA TROY, OH, 4	PROUTY PLAZA TROY, OH, 4
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30245	10/16/2024	CLOSED	North Market Ballfields
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30552	11/06/2024	CLOSED	PROUTY PLAZA TROY, OH, 4	PROUTY PLAZA TROY, OH, 4
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30240	10/16/2024	CLOSED	North Market Ballfields
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30549	11/06/2024	CLOSED	All Park restrooms	All Park restrooms
30243	10/16/2024	CLOSED	PROUTY PLAZA TROY, OH, 4	PROUTY PLAZA TROY, OH, 4
30246	10/16/2024	CLOSED		
30550	11/06/2024	CLOSED	North Market Ballfields	
30553	11/06/2024	CLOSED	North Market Ballfields	
30241	10/16/2024	CLOSED	All Park restrooms	All Park restrooms
30244	10/16/2024	CLOSED	PROUTY PLAZA TROY, OH, 4	PROUTY PLAZA TROY, OH, 4
30548	11/06/2024	CLOSED	North Market Ballfields	

Total: 14

Dirt Work / Finish Grade / Seed

30770	11/06/2024	CLOSED	Archer Park, fill stump grinding holes and grade hill where trees were removed	
30771	11/06/2024	CLOSED	move large dirt pile at Duke Park	

Total: 2

Install / Remove Hanging Baskets

30555	10/16/2024	CLOSED	Downtown	
Remove crosswalk planter flowers pickup merchant flower pots				

Total: 1

Irrigation Seasonal Maintenance

30791 11/06/2024 CLOSED

Winterize irrigation systems

Total: 1

Layout / Stripe Field

30557 10/16/2024 CLOSED Duke Park

Duke and Archer, paint all soccer fields and the football field

Total: 1

Repair / Rehab Park Equipment

30790 11/06/2024 CLOSED Park Office

remove tank and decking from water trailer. Deliver trailer to American Made Fabricating for repairs.

Total: 1

Seasonal Cleanup

30772 11/06/2024 CLOSED 1670 Troy-Sidney Road

fall clean up

30787 11/06/2024 CLOSED 133 North Market Street

Clean-up sod trimmings and old tarps from N Market baseball field

30572 10/18/2024 CLOSED 1016 E FRANKLIN ST 1016 E FRANKLIN ST

East Main, Mayor's Park, Duke Park pull flowers, trim shrubs, seasonal cleanup

Total: 3

Special Event Setup / Teardown

30034 10/18/2024 CLOSED Prouty Plaza

Install Christmas lights on the levee

30559 10/18/2024 CLOSED

setup showmobile for pep rally

30104 10/16/2024 CLOSED

Install Christmas lights on levee trees

Total:

3

Storm Damage / Clean Up

30581 10/18/2024 CLOSED

Storm damage clean-up from hurricane winds

Total:

1

Trash / Litter Pickup

30574 11/06/2024 CLOSED

30577 11/06/2024 CLOSED ALL PARKS ALL PARKS

30575 11/06/2024 CLOSED

30543 10/18/2024 CLOSED

30237 10/16/2024 CLOSED

30546 10/18/2024 CLOSED ALL PARKS ALL PARKS

30545 10/18/2024 CLOSED

30236 10/16/2024 CLOSED

30239 10/16/2024 CLOSED

30576 11/06/2024 CLOSED

30238	10/16/2024	CLOSED	ALL PARKS	ALL PARKS
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30578	11/06/2024	CLOSED		
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30235	10/16/2024	CLOSED		
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30544	10/18/2024	CLOSED		
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30547	10/18/2024	CLOSED		
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Total:				15
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Tree Removal / Stump Grinding

30792	11/06/2024	CLOSED	131 KINGS CHAPEL DR
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remove 1 Hawthorn Tree at Kings Chapel

30580	10/18/2024	CLOSED	1176 W MAIN ST
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removed 1 large Linden Tree damaged in windstorm

Total:				2
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Trim Tree - Park

30560	10/16/2024	CLOSED	
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Trim trees along Adams Street from Staunton Road to the high school practice field

30793	11/06/2024	CLOSED	1176 W MAIN ST
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Elevate and dead wood 20 trees in Menke Park

30794	11/06/2024	CLOSED	
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Trim trees and remove honeysuckle along Adams Street east of Staunton Rd.

Total:				3
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Total:				51
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CITY OF PARK BOARD MEETING

November 12, 2024

Council Chambers
4:00 p.m.

ITEMS TO BE DISCUSSED BY THE RECREATION DEPARTMENT AT THE PARK BOARD MEETING:

1. Upcoming Hobart Arena events:
 - a. Silver Sticks Hockey Tournament – December 6-8, 2024.
 - b. Gaithers Christmas Concert – December 12, 2024.
 - c. Home Free Concert – December 13, 2024.
 - d. Miami Valley Freeze Hockey Tournament – December 20-22, 2024.
 - e. Greater Midwest Cheer Expo – February 8, 2025.
 - f. Antioch Shrine Circus – February 21-23, 2025.
2. 2025 Troy Aquatic Park season passes are scheduled to go on sale on December 1st.

To: Board of Park Commissioners

From: Kyler Booher, Director of Golf

Subject: 2024 November Report

Date: Tuesday, November 12th, 2024

- Maintenance staff has been performing routine golf course and driving range maintenance
 - o Mowing has slowed down and is nearly done for the season
 - o Leaf pick-up has been ongoing the last 3-4 weeks.
 - o Irrigation has not been shut off yet for the year due to warm and windy days
- The driving range usage is mats only now as of mid-October to allow the tee areas to heal and be ready for next season
- Overall play remained very strong throughout the month of October and throughout the first week of November
- The Shoreline remains open with hours of 9am-4/5pm, depending on amount of play
- Part-time staff has been cut back to reflect the decline in play and the shortened days
- 2025 Golf and Driving Range Fees will be proposed during the December Park Board Meeting

Please find attached the MTD/YTD Expense Report, HowGoesItReports for October (as well as 2023 comparisons), and Seasonal Employee Hours.

MTD/YTD Current Expense Report by Fund for Year 2024 Month 11 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5101	FT/PT EMPLOYEES W/ PERS	393,104.00	0.00	359,138.71	33,965.29	0.00	33,965.29	91.36%	8.64%
713.445.5102	OVERTIME W/ PERS	1,000.00	0.00	3,719.12	(2,719.12)	0.00	(2,719.12)	371.91%	(271.91%)
713.445.5104	EDUCATIONAL INCENTIVE EXEMPT FROM FLSA	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5143	TERMINATION PAY-SICK LEAVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5144	TERMINATION PAY-VACATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5149	OTHER PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5151	CITY SHARE-PERS PENSIONS	55,175.00	0.00	49,495.08	5,679.92	0.00	5,679.92	89.71%	10.29%
713.445.5161	LIFE INSURANCE	390.00	0.00	318.00	72.00	0.00	72.00	81.54%	18.46%
713.445.5162	HEALTH INSURNACE	102,400.00	0.00	76,984.88	25,415.12	0.00	25,415.12	75.18%	24.82%
713.445.5163	CITY'S CONTRIBUTION HSA	11,100.00	0.00	6,300.00	4,800.00	0.00	4,800.00	56.76%	43.24%
713.445.5164	WORKERS' COMPENSATION	11,825.00	0.00	4,844.80	6,980.20	0.00	6,980.20	40.97%	59.03%
713.445.5165	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5166	MEDICARE	5,715.00	0.00	4,852.96	862.04	0.00	862.04	84.92%	15.08%
713.445.5201	OFFICE MATERIAL & SUPPLIES	1,500.00	0.00	879.99	620.01	0.00	620.01	58.67%	41.33%
713.445.5202	REPRODUCTION/PRINTING/PHO TO	2,300.00	0.00	2,592.86	(292.86)	0.00	(292.86)	112.73%	(12.73%)
713.445.5203	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5205	CHEMICALS	69,600.00	0.00	43,925.76	25,674.24	1,917.21	23,757.03	65.87%	34.13%
713.445.5207	COMPUTER SUPPLIES	1,000.00	0.00	352.99	647.01	0.00	647.01	35.30%	64.70%
713.445.5210	FOOD	65,000.00	195.92	55,531.68	9,468.32	2,209.96	7,258.36	88.83%	11.17%
713.445.5211	BEVERAGE\SUPPLIES	45,000.00	426.29	56,462.12	(11,462.12)	4,558.46	(16,020.58)	135.60%	(35.60%)
713.445.5213	BUILDING MAINTENANCE SUPPLIES	5,000.00	0.00	4,190.15	809.85	0.00	809.85	83.80%	16.20%
713.445.5231	MACH & EQUIP SUPPLIES & PARTS	22,000.00	0.00	20,408.61	1,591.39	0.00	1,591.39	92.77%	7.23%
713.445.5239	OTHER MATERIALS & SUPPLIES	1,000.00	0.00	921.86	78.14	467.82	(389.68)	138.97%	(38.97%)
713.445.5241	UNIFORM ALLOWANCE	3,000.00	0.00	2,200.44	799.56	0.00	799.56	73.35%	26.65%
713.445.5243	SAFETY CLOTHING/EQUIPMENT	3,000.00	0.00	2,112.46	887.54	0.00	887.54	70.42%	29.58%
713.445.5251	LICENSED VEHICLE SUPPLY/PARTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5253	FUEL-DIESEL	9,000.00	0.00	7,085.24	1,914.76	1,914.76	0.00	100.00%	0.00%
713.445.5254	FUEL-GASOLINE	6,500.00	0.00	6,340.78	159.22	159.22	0.00	100.00%	0.00%
713.445.5255	NON-LICENSED MACH & EQUIP	1,000.00	0.00	0.00	1,000.00	1,377.33	(377.33)	137.73%	(37.73%)
713.445.5269	SUPPLIES FOR RESALE	52,000.00	0.00	58,391.68	(6,391.68)	3,047.00	(9,438.68)	118.15%	(18.15%)
713.445.5301	RENT/LEASE OF GOLF CARTS	2,000.00	0.00	2,397.00	(397.00)	0.00	(397.00)	119.85%	(19.85%)
713.445.5302	RENT/LEASE OF EQUIP/MACH	800.00	0.00	0.00	800.00	0.00	800.00	0.00%	100.00%
713.445.5309	RENT/LEASE-OTHER	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5312	ELECTRICITY	30,000.00	0.00	31,644.32	(1,644.32)	0.00	(1,644.32)	105.48%	(5.48%)

MTD/YTD Current Expense Report by Fund for Year 2024 Month 11 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5313	WATER/SEWER	5,000.00	0.00	6,259.00	(1,259.00)	0.00	(1,259.00)	125.18%	(25.18%)
713.445.5315	FUEL OIL-HEATING	7,500.00	0.00	3,485.92	4,014.08	4,014.08	0.00	100.00%	0.00%
713.445.5316	TELEPHONE	7,000.00	0.00	5,849.55	1,150.45	3,767.11	(2,616.66)	137.38%	(37.38%)
713.445.5321	TRAVEL, LODGING, MEALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5322	TRAINING/REGISTRATION FEES	300.00	0.00	0.00	300.00	0.00	300.00	0.00%	100.00%
713.445.5324	MEMBERSHIPS	3,000.00	0.00	3,715.53	(715.53)	0.00	(715.53)	123.85%	(23.85%)
713.445.5331	ARCHITECTS AND ENGINEERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5335	EDP CONSULTANTS	2,500.00	0.00	2,486.00	14.00	0.00	14.00	99.44%	0.56%
713.445.5336	HEALTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5338	PERSONAL SERVICE CONTRACTS	70,000.00	1,920.32	65,831.73	4,168.27	6,168.27	(2,000.00)	102.86%	(2.86%)
713.445.5339	MISCELLANEOUS SERVICES	74,400.00	2,838.85	79,976.71	(5,576.71)	4,200.00	(9,776.71)	113.14%	(13.14%)
713.445.5359	INSURANCE POOL	8,000.00	0.00	8,142.45	(142.45)	0.00	(142.45)	101.78%	(1.78%)
713.445.5361	MAINT. OF FACILITIES	73,500.00	0.00	57,255.09	16,244.91	2,342.01	13,902.90	81.08%	18.92%
713.445.5363	MAINT. MACH/EQUIP	30,000.00	0.00	28,100.14	1,899.86	0.00	1,899.86	93.67%	6.33%
713.445.5364	MAINT. LICENSED VEHICLES	11,000.00	0.00	540.72	10,459.28	0.00	10,459.28	4.92%	95.08%
713.445.5365	MAINT. NON-LICENSED VEHICLES	18,000.00	0.00	19,653.64	(1,653.64)	1,250.00	(2,903.64)	116.13%	(16.13%)
713.445.5369	MAINTENANCE-OTHER	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5381	POSTAGE	200.00	0.00	67.60	132.40	0.00	132.40	33.80%	66.20%
713.445.5384	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5386	ADVERTISING	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5389	OTHER COMMUNICATION EXPENSE	500.00	42.10	462.68	37.32	0.00	37.32	92.54%	7.46%
713.445.5390	TRANSFER STATION/DISPOSAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5395	CONTINGENCY	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	0.00%	100.00%
713.445.5398	PRINTING EXPENSE	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5399	OTHER EXPENSE FOR OPERATIONS	6,000.00	0.00	7,077.62	(1,077.62)	0.00	(1,077.62)	117.96%	(17.96%)
713.445.5411	PRINCIPAL PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5421	INTEREST PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5511	REFUND-CURRENT YR REVENUE	8,000.00	0.00	9,085.00	(1,085.00)	0.00	(1,085.00)	113.56%	(13.56%)
713.445.5524	ACCRUED INTEREST	200.00	0.00	48.04	151.96	0.00	151.96	24.02%	75.98%
713.445.5525	REMITTANCE OF STATE SALES TAX	35,000.00	0.00	37,683.49	(2,683.49)	2,316.51	(5,000.00)	114.29%	(14.29%)
713.445.5527	PREMIUM ON INVESTMENTS	0.00	0.00	15.80	(15.80)	0.00	(15.80)	0.00%	0.00%
713.445.5542	PETTY CASH ESTAB/INCRSD/DECRSD	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00%	100.00%
713.445.5602	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5611	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%

MTD/YTD Current Expense Report by Fund for Year 2024 Month 11 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5631	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5632	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5633	MACHINERY & EQUIPMENT	87,500.00	0.00	72,274.47	15,225.53	0.00	15,225.53	82.60%	17.40%
713.445.5636	GOLF CARTS	25,000.00	0.00	20,519.20	4,480.80	0.00	4,480.80	82.08%	17.92%
713.445.5637	COMPUTER HARDWARE/SOFTWARE	0.00	0.00	1,414.53	(1,414.53)	0.00	(1,414.53)	0.00%	0.00%
713.445.5639	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
Fund: 713	MIAMI SHORES FUND	1,385,509.00	5,423.48	1,231,036.40	154,472.60	39,709.74	114,762.86	91.72%	8.28%
74 Accts		1,385,509.00	5,423.48	1,231,036.40	154,472.60	39,709.74	114,762.86	91.72%	8.28%

Pro Shop Oct 2024

Miami Shores Golf Course
Z Out Report - All Terminals
for 10/01/2024 - 10/31/2024
Generated
11/06/2024 02:29pm

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	20,710.36	0.00	20,710.36		1.00	5.14
Check	13,880.50	0.00	13,880.50	Accessories	64.00	102.56
Credit Card	67,456.81	0.00	67,456.81	Alcohol	643.00	2,016.07
New Gift Cards Issued	-71.00	0.00	-71.00	Beverage	153.00	379.63
Gift Card	681.00	0.00	681.00	Caps	15.00	346.26
Raincheck	232.28	0.00	232.28	Food	50.00	3,981.56
		0.00	0.00	Gloves	22.00	335.12
		0.00		Golf Bags	1.00	134.02
		0.00		Golf Balls	114.00	1,496.16
		0.00		Golf Instruction	3.00	420.00
		0.00		Shirts	6.00	343.19
		0.00		Carts	3,402.00	30,779.18
		0.00		Driving Range	46.00	547.50
		0.00		Fees	4.00	24.00
		0.00		Gloves	6.00	78.48
		0.00		Golf Clubs	4.00	1,110.27
		0.00		Green Fees	4,378.00	53,776.22
		0.00		Grips	6.00	91.77
		0.00		Membership	2.00	1,230.00
		0.00		Pull Cart	35.00	120.44
		0.00		Rental Clubs	5.00	79.44
		0.00		Sales Miscellaneous	1.00	46.73
		0.00		Service Fees	9.00	2,444.66
		0.00		Shoes	1.00	90.93
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	102,047.67		102,047.67	7.000 %		2,910.62
Non Revenue Payments Total	842.28		842.28			
Total			102,889.95	Total		2,910.62
Difference			0.00			
Drawer Count			102,889.95	Sales		99,979.33
+ Cash Short			0.00	+ Cash Over		0.00
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		2,910.62
Total			102,889.95	Total		102,889.95

Pro Shop Oct 2023

Miami Shores Golf Course
Z Out Report - All Terminals
for 10/01/2023 - 10/31/2023
Generated
11/06/2024 02:29pm

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	16,294.75	0.00	16,294.75	Accessories	73.00	255.01
Check	9,072.25	0.00	9,072.25	Alcohol	592.00	1,577.31
Credit Card	50,252.67	0.00	50,252.67	Beverage	69.00	161.42
New Gift Cards Issued	-37.00	0.00	-37.00	Caps	17.00	272.92
Gift Card	429.34	0.00	429.34	Food	25.00	2,562.14
Raincheck	-73.45	0.00	-73.45	Gloves	8.00	125.23
		0.00	0.00	Golf Bags	3.00	357.20
		0.00		Golf Balls	122.00	1,731.82
		0.00		Golf Instruction	5.00	225.00
		0.00		Shirts	4.00	145.79
		0.00		Apparel	1.00	28.00
		0.00		Carts	2,517.00	21,915.40
		0.00		Driving Range	27.00	117.00
		0.00		Gloves	6.00	78.48
		0.00		Golf Bags	1.00	94.77
		0.00		Golf Clubs	3.00	254.22
		0.00		Green Fees	3,346.00	41,540.94
		0.00		Grips	23.00	216.82
		0.00		Membership	1.00	380.00
		0.00		Pull Cart	30.00	104.58
		0.00		Rental Clubs	9.00	144.86
		0.00		Sales Miscellaneous	1.00	22.43
		0.00		Service Fees	13.00	996.00
		0.00		Shoes	3.00	226.44
		0.00		Simulator	28.00	288.00
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	75,619.67		75,619.67	7.000 %		2,116.78
Non Revenue Payments Total	318.89		318.89			
Total			75,938.56	Total		2,116.78
Difference			0.00			
Drawer Count			75,938.56	Sales		73,821.78
+ Cash Short			0.00	+ Cash Over		0.00
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		2,116.78
Total			75,938.56	Total		75,938.56

Shoreline Oct 2024

Totals Report - Payment Types							
Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Cash	\$8,979.86		\$6.50	\$0.00	\$0.00	\$8,979.86	\$0.00
Credit Card	\$7,527.74		\$0.00	\$0.00	\$0.00	\$8,570.21	\$1,042.47
Tab No Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$16,507.60		\$6.50	\$0.00	\$0.00	\$17,550.07	\$1,042.47

Totals Report - Credit Card Types					
Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount	
Visa		\$5,263.74	\$0.00	\$6,026.29	\$762.55
Master		\$1,706.25	\$0.00	\$1,903.57	\$197.32
Discover		\$296.25	\$0.00	\$335.24	\$38.99
Amex		\$261.50	\$0.00	\$305.11	\$43.61
Totals		\$7,527.74	\$0.00	\$8,570.21	\$1,042.47

Totals Report - Location Sales															
Location	# of Order	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Total Tax (Surcharge)	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value Tips	Total Tip Amount	Total Donation Amount	Total Sales
Shoreline 1	2,060	\$8.52	\$15,970.90	\$0.00	-\$524.90	\$0.00	\$0.00	\$1,061.60	\$0.00	\$15,446.00	\$1,042.47	\$0.00	\$1,042.47	\$0.00	\$17,550.07
Totals	2,060	\$8.52	\$15,970.90	\$0.00	-\$524.90	\$0.00	\$0.00	\$1,061.60	\$0.00	\$15,446.00	\$1,042.47	\$0.00	\$1,042.47	\$0.00	\$17,550.07

Date is in October 2023

Shoreline Oct 2023

Totals Report - Payment Types							
Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Cash	\$6,516.06		\$0.00	\$0.00	\$10.00	\$6,516.06	\$0.00
Credit Card	\$5,107.33		\$0.00	\$0.00	\$0.00	\$5,855.09	\$747.76
Tab No Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$11,623.39		\$0.00	\$0.00	\$10.00	\$12,371.15	\$747.76

Totals Report - Credit Card Types					
Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount	
Visa	\$3,627.21		\$0.00	\$4,176.67	\$549.46
Master	\$1,157.75		\$0.00	\$1,321.20	\$163.45
Discover	\$209.62		\$0.00	\$228.72	\$19.10
Amex	\$112.75		\$0.00	\$128.50	\$15.75
Totals	\$5,107.33		\$0.00	\$5,855.09	\$747.76

Totals Report - Location Sales															
Location	# of Order	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Total Tax (Surcharge)	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value Tips	Total Tip Amount	Total Donation Amount	Total Sales
Shoreline 1	1,608	\$7.69	\$11,306.15	\$0.00	-\$410.36	\$0.00	\$0.00	\$727.60	\$0.00	\$10,895.79	\$747.76	\$0.00	\$747.76	\$0.00	\$12,371.15
Totals	1,608	\$7.69	\$11,306.15	\$0.00	-\$410.36	\$0.00	\$0.00	\$727.60	\$0.00	\$10,895.79	\$747.76	\$0.00	\$747.76	\$0.00	\$12,371.15

		2024 Seasonal Employee Hours											
		1/5/2024	1/12/2024	1/19/2024	1/26/2024	2/2/2024	2/9/2024	2/16/2024	2/23/2024	3/1/2024	3/8/2024	3/15/2024	3/22/2024
Maintenance													
Auzenne, Anthony	\$11.30												
Burnside, Kevin	\$11.30	16	24	24	20	24	24	24	28	24	32	32	20
Carter, Carl	\$10.45												9.5
Doty, TR	\$10.45												
Gilmore, Dean	\$10.45												
Griman, George	\$11.30												
Jackson, David	\$10.45												
Kress, Ron	\$10.70												
Weaver, Greg	\$11.00												9.5
TOTAL		16	24	24	20	24	24	24	28	24	32	32	39
Golf Shop													
Cianciolo, Hank	\$10.70								6.5		5.5		
Clendening, Jason	\$10.45												
Curtis, Michael	\$10.45												
Ferrell, Ross	\$10.45												
Gearhart, Bill	\$10.45											6	
Green, Ken	\$10.70												
Harris, Scott	\$10.45												
Holtel, Jack	\$11.60								6				7.5
Huston, Chris	\$10.70								8.75		4.5		13.5
Klingshirn, Mike	\$10.45												
Mercer, Ty	\$10.45												
Mutschler, John	\$10.70												
Siler, Brian	\$10.45												
Weaver, Gary	\$10.70								4.75		12		7.25
Whitsett, Scott	\$10.45										4.25		6.5
TOTAL									26		26.25	6	34.75
The Shoreline													
Booher, Amy	\$11.30												
Borton, Miranda	\$10.70												
Brueckman, Kyle	\$10.70												
Burgasser, Matt	\$10.70												
Cupp, Isaac	\$10.45												
Craig, Lisa	\$10.45												
Elleman, Connor	\$10.45												
Gillespie, Audrey	\$11.90						2.5		6.25		5.75		2
Hanger, Deb	\$11.60												
Hempker, Elise	\$11.00												
Metz, Gwentyth	\$10.45												
Monroe, Barbara	\$10.70												
Rietz, Sheila	\$10.70						4				5		7.75
Whitsett, Scott	\$10.45								8.25				
TOTAL							6.5		14.5		10.75		9.75

3/29/2024	4/5/2024	4/12/2024	4/19/2024	4/26/2024	5/3/2024	5/10/2024	5/17/2024	5/24/2024	5/31/2024	6/7/2024	6/14/2024	6/21/2024	6/28/2024	7/5/2024
							21.25		13.5		15.5		16	
24	28	29	31	32	32	32	32	40	37.5	32	40	39.5	40	31
7	5	6	15.5	16.5	20.5	16.5	15	23	25	14	19	16.5	5	5
			6	22	22	23	24	21.5	6.5	14.5	19.5	17	24.25	15
		9.25	7	7.25	7	7	7.75	8	10.5	10.25	9	17	24	27
			15	11.5	12	12	15.5	12.5	18.5	12.5	28	28	23.5	8.75
									5.5	3.5	4		4	4
3.5	5.75	5.5	7.25	10.25	12.5	8.5	8.5	7	10.75	10.25	8	4.25	7.75	8.5
34.5	38.75	49.75	81.75	99.5	106	99	102.75	112	151.75	131	173.5	122.25	153.75	99.25
	3.5		13.5		30		23		21.5		17.5		13.5	
		5	5		6		6	6	4		6	4	6	6
						13.25	6.5	25	20	20.5	13.25	21.5	27	27
	5		10.5		24		17.5		18		23.5		17.5	
											15		8	
	33.25		27.75		46.5		37		37.75		35.75		29	
	22.5		19.75		25		20.75		31.75		36		36.75	
			18.25		19		20.5		20		19.5		21.75	
9	4	6.5	4	13	9	10	19	13.5	12.25	18.5	12	19.5	11.25	19
	11.75		12		18.25		20		17.75		12.25		21	
	15.5		9		19		33		14.5		13.5		15.5	
9	95.5	11.5	119.75	13	196.75	23.25	203.25	44.5	197.5	39	204.25	45	207.25	52
					12		6		12.25				12	
			5		19.25		19.75		9		20		20	
							26.25		51.25		45.75		52	
			9.5		20.5		9.5							
													6	
	3		10.5										12.25	
													38.75	
			19.75		36.75		34.75		37.75		62.75		6	
			3.25		12		11.75		12.25		6		20.75	
							8.25		18.5		20.5		18.5	
									18.5		19.5		24	
	12		12		24				24		31		25.75	
	11.5		5.5		50.5		32.25		34.25		35.5			
	26.5		65.5		175		148.5		217.75		241		236	

7/12/2024	7/19/2024	7/26/2024	8/2/2024	8/9/2024	8/16/2024	8/23/2024	8/30/2024	9/6/2024	9/13/2024	9/20/2024	9/27/2024	10/4/2024	10/11/2024	10/18/2024
15.5		17		16		16.5		17		14.25		16.5		13.5
30.5	40	30.5	32	40	40	30.5	40	40	32	48	30	28	32.5	32
16	16.5	15.5	17	16	16	15.5	18	9.5	10	14	15.5	14	20	12
11.5	10.5	12	14.5	11.5	12									
20	22.5	13	23	20.5	7	19.5	27.5	39.5	13.5	32.5	22	29	24.5	16.5
9	9.25	9		8.5	9	9.5	8.5	9.5	8.5	8.75	9.5	12	10	8.75
20	20.5		33	23	30	8.5	11.5	11.5	6.5	19.5	9	6.5	9.5	10.5
3.75	4		4	3.75	4.25	4	4.5	4	2	4.25	4.25	3.75	4.5	4
10.5	10.5	8	9.75	8.25	9.5	10.25	11.25	9	7	19.25	8	7.25	10.25	7
136.75	133.75	105	133.25	147.5	127.75	114.25	121.25	140	79.5	160.5	98.25	117	111.25	104.25
33.5		16.5		13		29		22.5		23.5		4.5		14.5
6	6	8		8						14	6		6	5
								18		12	3		4	6.5
7.5	35.5	22	31.75	18.5		7	13.5							
24.5		14		24		12		18		16		11.5		15.5
6		6		6		5.5		6		6		2		
											5	4.75	10.5	3.5
32.5		24.5		34.75		41.75		27.75		26.5		30.5		28.75
25.5		31		41.75		28.25		24.25		16		32.5		22
												11	15.5	10
														4
21		22		20.5		20.75		19.5		18.75		17		9.75
13.5	17	20	11.25	19	13.25	11.5	19	12	19	18	8	5	15	9.5
20.25		21.25		19.75		20		18.75		18		16.25		15.25
14.75		16.75		13.75		13.25		5.5						
205	58.5	202	43	219	13.25	189	32.5	172.25	19	168.75	22	135	51	144.25
16.75		4.75		6.25		12.25						10.25		4
20.75		16.5		10.5		21		8.25		13.75		7.25		10.5
28.25		40.25		43		23.25								
19		6		10										
31.25		11.75		29		5								
50.25		20.5		17		39.25		20.75		37		32.75		19.25
11.5		12		12.25		12.75		12.5				14		
6.25		20.75		16.5		14								
26.5		25.5		18.75		6.5		31.75						
24		24		18		24		25		32.5		47		14.25
33		41.5		29.75		23.5		62.25		60.25		77.5		21.25
267.5		223.5		211		181.5		160.5		143.5		188.75		69.25

10/25/2024	11/1/2024
	10
28	32
11.5	17.5
24.5	18.5
8.75	8.25
9	8
4	4
15	3.5
100.75	101.75
	12.25
	5
3	
	16.5
	11.25
	28.5
	27.5
10	4
4.75	8.5
	15.25
11.25	8
	10.25
29	147
	8.25
	19.5
	10.5
	38.25

2024-25 Winter Season Rates: December 1st – February 29th

Weekday Special	18 Holes (w/ cart)	\$27.00
Weekday Special (Sr./Jr/Military)	18 Holes (w/ cart)	\$24.00
Weekday (walking)	9 Holes	\$12.00
Weekday (walking)	18 Holes	\$17.00
Weekend (walking)	9 Holes Before 12PM	\$14.00
Weekend (walking)	18 Holes Before 12PM	\$19.00
Weekend (walking)	9 Holes After 12PM	\$12.00
Weekend (walking)	18 Holes After 12PM	\$17.00
Weekend Special	18 Holes (w/ cart) Before 12PM	\$29.00
Weekend Special	18 Holes (w/ cart) After 12PM	\$25.00

½ Cart Fees

9 Holes - \$7.00

18 Holes - \$12.00

*Member rates are year-round and do not change

2023-24 Winter Season Rates: December 1st – February 29th

Weekday Special	18 Holes (w/ cart)	\$25.00
Weekday Special (Sr./Jr/Military)	18 Holes (w/ cart)	\$23.00
Weekday (walking)	9 Holes	\$11.00
Weekday (walking)	18 Holes	\$16.00
Weekend (walking)	9 Holes Before 12PM	\$13.00
Weekend (walking)	18 Holes Before 12PM	\$18.00
Weekend (walking)	9 Holes After 12PM	\$11.00
Weekend (walking)	18 Holes After 12PM	\$16.00
Weekend Special	18 Holes (w/ cart) Before 12PM	\$27.00
Weekend Special	18 Holes (w/ cart) After 12PM	\$23.00

½ Cart Fees

9 Holes - \$7.00

18 Holes - \$12.00

*Member rates are year-round and do not change



MEMORANDUM

TO: Board of Park Commissioners

FROM: Patrick E. J. Titterington 

DATE: November 7, 2024

SUBJECT: **RECOMMENDATION TO COUNCIL THAT ALL PARCELS IN ARCHER PARK BE COMBINED INTO ONE PARCEL IN THE NAME OF THE BOARD OF COMMISSIONERS**

RECOMMENDATION:

That the Board of Park Commissioners provides a recommendation to Troy City Council that the numerous parcels that comprise Archer Park be replatted into one parcel in the name of the Board of Park Commissioners.

BACKGROUND:

The area known as Archer Park is comprised of a number of parcels, some of which are in the name of the City of Troy and some that are in the name of the Board of Park Commissioners. The attached map will provide an idea of the various parcels. These parcels have been deeded to the City over the years, some as far back as when Mr. Archer began to develop the Sherwood Subdivision (in the 1950s) and others over several years in the 1980s. The City Engineer has recommended that the individual parcels be replatted into one parcel, thereby removing all the individual lot lines and clearing up the different recordings of ownership, with the one parcel in the name of the Board of Park Commissioners.

Council action will be required to accomplish this.

REQUESTED ACTION:

It would be appreciated if the Board would consider a motion recommending to Troy City Council that all the parcels that comprise Archer Park be replatted into one parcel and that one parcel be in the name of the Board of Park Commissioners.

encl.

